



## ELLEN WILKINSON PRIMARY SCHOOL

'Learning to grow and succeed together'

### IT Systems & Network Manager

Pay Range: PO1

36 hours per week x 52 weeks a year  
(To start as soon as possible)

We are a popular and successful two form entry primary school with a Children's Centre and private childcare, and so our site is in use throughout the year. We are looking for someone to be responsible for and further develop our IT infrastructure so that the children in our community experience the very best digital environment in which to learn.

#### Do you want to:

- Work in a happy and friendly school?
- Be responsible for maintaining and developing our IT systems?
- Help develop a truly effective digital strategy which will equip our pupils for the 21<sup>st</sup> Century?
- Help ensure that the school utilises technology effectively to achieve the best outcomes for our pupils and community users?
- Join a hard working and supportive staff team?

#### We are looking for a IT Systems & Network Manager who is:

- Honest & reliable
- Proactive & uses their initiative
- Aware of the importance of safeguarding and security (including online)
- Committed to high standards
- Able to work as part of a strong team
- Excellent communication skills
- Has recognised degree level qualifications appropriate to the post
- Experience of working with a variety of network systems

#### We can offer:

- An exciting multi-cultural school community with wonderful children and staff
- Work in a stimulating, modern and well-maintained environment
- Excellent professional development
- The opportunity to help shape the role and use of technology in our forward thinking school

**We strongly encourage candidates to arrange an informal visit to our school to discuss this post.**

*The successful applicant will have to meet the requirements of the person specification in order to be offered the post and will be subject to an enhanced DBS check. The school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.*

**To request an information pack and application form please contact Lynn Wilson on:**

**Tel:** 0207 511 9414/ 9440

**Email:** [info@ellenwilkinson.newham.sch.uk](mailto:info@ellenwilkinson.newham.sch.uk)

Alternatively application forms are available on the Newham website: <https://www.newham.gov.uk>

Or the schools website: [www.ellenwilkinson.newham.sch.uk](http://www.ellenwilkinson.newham.sch.uk)

**PLEASE NOTE ALL POSTAL APPLICATION FORMS SHOULD BE SENT DIRECTLY TO THE SCHOOL. Only applications submitted on the borough's application form will be considered. We welcome applications regardless of age, gender, ethnicity or religion.**

Closing date: 04.05.2018

Interviews: week beginning : 21.05.2018