

## Nomination for the election of Parent Governor

I want to stand for election as Parent Governor of Ellen Wilkinson Primary School.

**Close of Nomination Date: Friday 15th February before 10 a.m.**

Please return this nomination form to the School office before closing date and time given above.

### YOUR DETAILS:

### PLEASE COMPLETE THE FOLLOWING IN BLOCK LETTERS

YOUR FULL NAME (in BLOCK LETTERS)	Mr /Mrs /Ms / Miss (Delete as appropriate)
YOUR CHILD'S NAME	<u>Child's Class:</u>
YOUR FULL CORRESPONDENCE ADDRESS	<u>Post Code:</u>
YOUR CONTACT TEL/ MOBILE NO.	
YOUR <u>EMAIL</u> ADDRESS	

Your Signature \_\_\_\_\_ Dated: \_\_\_\_\_

**STATEMENT:** Please say why you wish to stand as a Parent Governor. Your statement must be **NO MORE THAN 100 WORDS** (if the statement is longer than 100 words then additional words after 100<sup>th</sup> word will be removed). Also, as per the School's policy the statement needs to comply with the law - for example, it must NOT say anything which is discriminatory or libellous.

It is preferred that you submit a **typed statement**, which you can attach to this form.

Use a separate sheets if you need more space

## **Notes for the election of Parent Governor**

**Please note this is a voluntary activity and no payment is made for this.**

### **What do Governors do?**

Governors work in partnership with the Headteacher of the school to manage the school. Their duties include:

- agreeing the school improvement plan;
- deciding how the school budget will be set;
- setting aims for the curriculum (what is taught);
- recruiting senior staff ;
- agreeing school policies, e.g. on equal opportunities, health & safety; etc. and
- providing information to parents.

### **What commitment is needed?**

Governors attend one or more full governing body meetings per term, plus committee meetings and visits to the school. Governing body meetings are mostly held in the evening. The term of office for individual governors is between 1 to 4 years.

### **What support is offered?**

NPW Governor Service provides governors training, advisory and support services.

### **More information**

For more information please contact your child's school in the first place or contact NPW Governor Services on **020 8249 6932** or **Email your query to:** [irfan.mustafa@npw.uk.com](mailto:irfan.mustafa@npw.uk.com)

### **Who can stand for election?**

All parents, including guardians, of a child currently registered at the school can stand for the election and vote. You need knowledge of English to carry out your duties as a governor.

### **Who cannot stand for election?**

By law parents who work at the school for more than 500 hours per year cannot stand for election. Elected members of the Council are also not allowed to stand for the election.

### **Governors Declaration & DBS Check**

Following their appointment, all governors are asked to sign a form declaring that they are not disqualified from serving as a governor for a variety of listed reasons. All governors are required to have an enhanced **Disclosure and Barring Service (DBS)** Check. The School would help newly appointed governor to apply within 21 days of their appointment.

### **How to stand for the election?**

Complete the nomination form and return it to your school before the closing date. It is recommended to submit a short statement in support of your nomination. **The statement should be no more than 100 words – If it is longer than 100 words then additional words after 100<sup>th</sup> word will be removed.** The statement should comply with the law. If there are more candidates than vacancies then a ballot will be arranged and ballot papers will be sent to all parents with candidates' personal statements.